HBL Disciplinary Rules 2024/5

1. League Disciplinary Committee

The League Disciplinary Committee (LDC), as defined in the Constitution of the HBA, is responsible for all disciplinary matters regarding Herts Basketball League (HBL), Cup and Play-Off matches. It will be formed of the current League Committee plus any other co-opted members as the League Committee sees fit.

2. Disciplinary Actions

Clubs, players, coaches and team followers or officials may be fined and/or suspended for any matter as decided by the LDC. A fine of up to £75 may be imposed for any offence. The LDC may take such action concerning any game it deems fit.

It is the clubs' responsibility to manage/discipline spectators. The League will only look at potential action should it feel insufficient action has been taken by the club/clubs involved.

3. Payment of Fines

(a) All fines must be paid by bank transfer within seven days of notification unless under appeal.

(b) The fined individual cannot play, coach or attend any games until the fine is paid and has been confirmed as received by the league secretary.

(c) Notifying fines or other penalties will be emailed from the league email account to the contact emails provided by the club/clubs in question.

(d) Any club with outstanding fines at the AGM may not have its application for the following season accepted.

(e) If a club leaves the League with outstanding debts, its registered players will not be allowed to play in any HBL competitions until their share of the debt is paid.

4. Disqualification

If a player, coach or team follower is disqualified from any match, the person(s) concerned shall be suspended for the next game played by their club in the HBL, including spectating or acting as a match official.

There will be no fine for a first DQ but a £25 fine for any subsequent DQ during the penalty period.

Written reports from the match officials will only be requested for straight disqualifications.

There is no appeal for disqualification via 2 x TF or UF

5. Disrepute

The League Disciplinary Officer (LDO) may take disciplinary action regarding any matter it considers liable to bring the game into disrepute.

6. Appeal

(a) All clubs, players and officials shall have the right to appeal to the HBL via the League Disciplinary Officer (LDO).

(b) Any appeal must come from the club and not the individual and must have the support of the club confirmed within the appeal.

(c) On receipt of an appeal, the HBL may, at the request of the appellant, authorise the decision of the LDO to be suspended until the appeal is heard. If the HBL believes no such suspension should be imposed, they shall notify the Team Secretary (by phone or email).

(d) Due to the time-sensitive nature of appeals, appeal discussions may be held via Zoom, WhatsApp or any other media deemed appropriate by the Appeal Chair.

(e) The Appeal Panel shall not contain any of the Disciplinary Panel responsible for the original decision. Non-Committee members may be co-opted at any time by the Appeal Chair.

7. Conflict of Interest

If a Committee member is personally involved in any matter (e.g. match officials, member of an opposing club), they shall not participate in the disciplinary or appeal committee.

8. Power of Interpretation

The League Committee shall have the power to decide any matters not covered by those above.

9. Award of Disciplinary Points

(a) Each Technical foul shall receive four penalty points.

(b) Each Unsportsmanlike foul shall receive two or four points according to classification;

Two points - an attempt to play the ball from an unfavourable position.

Four points - contact against a player, with or without the ball, which is deemed excessive and intentional.

(c) An ejection for any combination of Technical or Unsportsmanlike fouls will carry an automatic one match ban, £20 fine and no further disciplinary points.

This can be 2 x Technical fouls, 2 x Unsportsmanlike fouls, or one of each.

(e) Players/coaches may receive cumulative penalty points during the season. Penalty points will include cup matches and play-offs. When 12 points is reached, the offender will receive a one match ban and a £20 fine. Points are then reset to zero.

(f) The LDC has the right to increase or decrease penalty point awards and any bans or fines as it deems appropriate.

(g) If a player is serving a ban, they may not attend the game in any capacity, including spectating or acting as a match official.

(h) Cumulative disciplinary points will be communicated to all clubs by the LDC on a weekly basis.

10. HBL Disciplinary Timeline 2025-6

1) Event takes place
2) Event reported to League Disciplinary Officer (LDO) within 2 working days of event
3) Written reports sent to League Disciplinary Officer (LDO) by **both** referees and other relevant parties within 2 working days of event
4) LDO writes to offending party for their account within 3 days of event
5) LDO decides or assembles a group to decide and communicates the decision to all parties within 2 working days of receiving all relevant documentation.
6) The offending party has 3 days from receipt of decision to indicate an intent to appeal by email to LDO

No official indication to appeal received within specified timeframe – original sanction applies.
Intent to appeal email received by LDO within specified time – go to 7)

7) An Appeal Chair (AC) is appointed by LDO who writes to the appellant (Appendix 1) specifying where to send the appeal information and by when (3 days after receiving the AC's email).
8) AC receives appeal information from appellant and communicates whether an appeal is allowed (3 days after receiving appeal information)

9) If the appeal is denied, original sanction applies, and appeal deposit is forfeited
10) If the appeal is allowed, AC assembles a group to assess the appeal and comes to a decision (7 days after receiving appeal information)
11) The appeal decision is communicated to all interested parties within 2 days of the appeal hearing

Appendix 1

Dear

Regarding your intention to appeal the recent disciplinary decision made by the HBL Disciplinary Committee, I am writing to inform you that I will chair your appeal. I will be accompanied by two others who, like me, were not part of the original hearing.

The relevant rules for this appeal are in HBL Disciplinary Rules, Section 6, "Appeal".

Your submission must;

(1) Identify the specific decision(s) being appealed.

(2) Set out the ground(s) of appeal and the reasons why it would be substantially unfair not to alter the original decision.

(3) Set out a statement of the facts upon which the appeal is based.

(4) Be accompanied by a £50 deposit, required by the relevant rules of the HBL, payable to;

The Hertfordshire Basketball League
Business Community Current Account
Sort Code 23-05-80
Account No. 55341095

You should notify the Treasurer, Ian Cheesman (i.cheesman@ntlworld.com) once you have paid the deposit. This deposit will be refunded if your appeal is successful.

The grounds of appeal available are that HBL;

(1) Misinterpreted or failed to comply with the rules relevant to its decision and/or

(2) Came to a decision to which no reasonable such body could have come and/or

(3) Failed to give the appellant a fair hearing and/or

(4) Imposed a penalty or sanction that was excessive

I now await your submission, which must satisfy the above criteria, and be with me by the end of Sunday 12th January. Once I receive it and the Treasurer confirms that you have lodged your £50 deposit, I will inform you if your appeal is acceptable within the

League rules. If it is, I will form the Appeal Committee and inform you of an approximate time scale for a conclusion.

If you have any questions about the process, please do not hesitate to contact me.

Best wishes

XXXXXXXX

Appeal Panel Chair

DISCIPLINARY GUIDELINES FOR HERTS BASKETBALL LEAGUE OFFICIALS

Disciplinary reports are needed for the following reasons.

- **A DISQUALIFYING FOUL**
- **AN EVENT/INCIDENT AFTER THE END OF THE GAME involving a Coach/Player/Team Official/Spectator.**
- **Anything you feel you need to report to the league for consideration by the League Disciplinary Officer(LDO) – Facilities or anything not covered above.**

Disciplinary reports are NOT required for:

- **2 Technical / 2 Unsportsmanlike Fouls or combination that results in a player or coach being disqualified from the game – these matters will be dealt with by the league secretary through the penalty points system.**

REPORTING TIMELINE

- **A written report by BOTH floor officials (whether directly involved with the incident or awarding the Disq. Foul or not) within TWO WORKING DAYS of the game being played.**
- **It must be sent ONLY to the LDO, no one else should be copied into the report – this is very important as it could cause issues with the determination and any subsequent appeal that may result from the LDO decision.**
- **The reports MUST BE as far as possible, be independently written and no collusion should be made between the floor officials apart from what was discussed on the court at the time of the incident. If one of the floor officials did not see the event/incident – then just say that – there is no issue if you say that.**
- **The reports MUST BE FACTUAL – State the facts and any information you feel will help the LDO make an informed decision on any incident. Any previous incidents or history during the season involving the player or coach should not be stated – the LDO must only decide on what happened in that game, not what has gone on previously in the season or last season.**
- **If any HBL Committee members are present at the game they, if they wish, send a written report to the LDO on the incident, but that is purely optional.**
- **If there is any VIDEO of the game that would help the LDO decide and BOTH TEAMS AGREE TO ITS USE, then the CREW CHIEF should liaise with the owner of that recording for it to be forwarded to the LDO ASAP, but preferably within 48 hrs of the game being played. As not all clubs video their games – the use of video evidence is OPTIONAL and should not disadvantage any team(s) that don't have any video of the game.**
- **Once the reports are sent to the LDO, please be available to the LDO to answer any questions or clarifications on the report sent by you.**
- **The LDO (and the panel members) will try and decide within two working days of all the reports being received.**
- **If a club official wishes to send a report to the LDO, then that is acceptable but will only be used by the LDO if they feel it adds any value or additional info on the incident.**
- **At NO STAGE should there be any dialogue or communication between clubs / players or officials unless initiated by the LDO to gain further information or clarification of facts stated.**